Early On® Oakland Transition Plan Directions

PURPOSE: This form must be completed and ATTACHED to an IFSP at least 90 days, and up to 9 months, prior to a child's third birthday to assure uninterrupted provision of appropriate services.

Record child's legal name and birthdate.

Page _____ of _____: Because this form must be attached to the last page of the most current IFSP, you must record the page number for the records.

Transition Plan Date: The date that the Transition Planning Meeting takes place.

Present eligibility for Special Education *(check one):*

- ❑ **Eligible**
- ❑ **Not Eligible**

If a child has been determined eligible by a local school district MET, then he/she is eligible for Special Education. Otherwise, check not eligible.

*For the **child who may be eligible for Special Education Part B preschool services**, a transition conference meeting is convened with approval of the family. Participants must include the family, the Service Coordinator, the local education agency, and providers of other appropriate services as needed.

*For the **child who may NOT be eligible for Special Education Part B preschool services,** reasonable efforts are required to convene a transition conference meeting with approval of the family. Participants must include the family, the Service Coordinator, and providers of other appropriate services as needed.

Transition Plan

❑ **Reviewed with parents program/service options after Early On® ends:** Discuss with the family preschool and other community resources that may be appropriate. Check box to indicate consideration and list at least two options offered by the Transition Planning Team in the space provided.

❑ **If applicable, review program/service options from the child's third birthday to the end of the school year:** Check box to indicate consideration of program/service options offered for the family to consider by the Transition Planning Team.

Transition Steps and Services

❑ **Discussion with parent(s) concerning transition from Part C:** Check box to indicate discussion and record any details here. If Transition Planning Team chose to address parent training as an outcome of the IFSP be sure to include it in the Early Intervention services section of the IFSP.

❑ **Steps to prepare child to adjust to, and function in, a new setting:** Check box to indicate discussion and record any details here. If Transition Planning Team chose to

address parent training as an outcome of the IFSP be sure to include it in the Early Intervention services section of the IFSP.

❑ **Transition services have been added to the Early Intervention Services page, if applicable:** Check box if a specific early intervention service identified during the transition planning meeting/conference has been added to the existing IFSP.

Early On® Oakland Transition Plan Directions (Continued)

If Child is Currently Eligible for Special Education, Complete a Transition Conference

NOTE: *All individuals who participate in the Transition Planning Meeting must be listed in this section. For children who may be eligible for Special Education Part B preschool services, the Parent(s), Service Coordinator and the local education agency are required to participate. For children who are not eligible for Special Education Part B preschool services, the Parent(s) and Service Coordinator are required to participate. Providers of other appropriate services should be included as needed.*

Record names of every participant in the Transition Conference Meeting. Be sure that all required participants attend.

Disposition of Early On® Records/Transfer of Information

NOTE: *Federal regulations require that a Transition Plan identifies provisions and conditions for the disposition of the Part C record in accordance with the Michigan Procedural Safeguards standards.*

❑ **Review with parent(s):**

- **The IFSP record is maintained for a minimum of seven years.**
- **Notification is provided to the Local Educational Agency (LEA)/State Educational Agency of child's potential eligibility for Part B Special Education services, if applicable.**

Check box to indicate discussion.

Once the Transition Plan form is complete, attach it to the current IFSP. Remember to check the box in the "Important Dates and Service Coordination" section on page 1 of the IFSP that says "Including Transition Plan." It is not necessary to include a new date. The Transition Plan becomes a part of the current IFSP.